

**Actions requested by the Overview and Scrutiny Committee**

<b>Date Action Requested</b>	<b>Action to be taken</b>	<b>Response</b>
07/11/07	When discussing the biannual budget report Members asked for further information about the vacant posts that were referred to. Members specified that they would like information about the number of days lost, the financial savings involved and the capacity implications of these vacant posts. Members did not specify a date by which this information should be made available.	This information has not yet been made available. However, Officers are due to provide the next set of budget figures in February and therefore may be able to provide that information at the same time. OSSOs to discuss this further with appropriate Officers. (TO BE DONE).
19/12/07	Members discussed the Housing Priority Task and Finish Group. The Chair proposed that a Group should be launched to investigate how the Committee should consider documents such as the Service Plans, performance reports and budget reports. Members agreed that Senior Officers should be involved in scoping this exercise.	The Chair has produced a scoping document for consideration at the meeting of the Committee on the 7th February 2008. (DONE).
19/12/07	Members requested that Officers provide a presentation on the subject of Community Safety for the consideration of Overview and Scrutiny Committee Members.	The Presentation has been organised to take place on the 11th February from 7.00pm in Committee Room Three. All Members are invited to attend. (DONE).
19/12/07	Members discussed WMO5 in the performance monitoring data. Officers were asked to provide more detailed figures about the time it takes for a caller to be transferred from the switchboard/contact centre to a person. Members did not specify a date by which they required this information.	The appropriate senior Officer will be providing a response to this request in due course. (WILL BE DONE SOON).
19/12/07	Members discussed BVPI179b(i). Officers were asked to alter the indicator description for this Performance Indicator to make it less complicated.	The appropriate senior Officer has noted this request. (TO BE DONE).
19/12/07	Members discussed the proposed new form for presenting performance information to the Overview and Scrutiny Committee. Officers were	OSSOs have informed the relevant Officers of this request. (TO BE DONE).

	asked to provide an explanation of the traffic light system. Members did not specify a date by which this information should be made available.	
19/12/07	Officers presented the 'Ten System' for monitoring Council performance. Members asked for Officers to explain how Members can access the Ten System using their own IT equipment.	The appropriate Officer is making enquiries about this matter. (TO BE DONE).
16/01/08	Members requested that the Overview and Scrutiny Action Sheet be added as a standard item on the agenda for the Committee for Members to note.	Consideration of Overview and Scrutiny Actions has been added as a standard item. (DONE).
16/01/08	Members recommended that the Executive Committee consider recommendations from the Fees and Charges Task and Finish Group.	Due to be considered by the Executive Committee on the 20th February 2008. (DONE).
16/01/08	Members discussed the Joint Scrutiny exercise into flooding. Officers explained that expert Officers had already provided some information to the Portfolio Holder for Leisure and Tourism on the subject by email. Officers agreed to provide a copy of that email for the consideration of Members of the Committee and the representative for Redditch Borough Council on the Joint Scrutiny exercise.	A copy of the email was sent to all Members of the Committee and the representative for Redditch Borough Council on the joint scrutiny exercise on the 17th January 2008. (DONE).